

Employment Opportunity
I.T. Technologist

Thiele Kaolin Company, a leading provider of tailored mineral solutions, is currently recruiting for a I.T. Technologist. This position is located in Sandersville, Georgia.

SUMMARY OF POSITION:

To ensure the robust design and operation of Thiele's business computer systems.

SKILL REQUIREMENTS AND QUALIFICATIONS:

- Bachelor's Degree in the field of Information Technology preferred; a minimum of five years' work experience required.
- Experience working in a team-oriented, collaborative environment.
- Working technical knowledge of network and PC operating systems, including the latest versions of Windows client and server editions preferred.
- Hands-on hardware troubleshooting experience.

PRIMARY RESPONSIBILITIES

- Responsible for creating specifications, designs, and recommendations for Thiele's business infrastructure systems.
- Manage servers, including e-mail, print, and backup servers and their associated operating systems and software.
- Manage security solutions, including firewall, anti-virus, and intrusion detection systems. Assist with installation, configuration, maintenance, and troubleshooting of end user workstation hardware, software, and peripheral devices.
- Administer equipment, hardware and software upgrades.
- Conduct research on network products, services, protocols, and standards in support of network procurement and development efforts.
- Interact with vendors, outsourcers, and contractors to secure network products and services. This does not include negotiating price which is a Purchasing function.
- Develop, implement and maintain policies, procedures and associated training plans for network resource administration, appropriate use, and disaster recovery.
- Practice network asset management, including maintenance of network component inventory and related documentation and technical specifications information.
- Administer and maintain end user accounts, permissions, and access rights.
- Perform server and security audits.
- Perform system backups and recovery.
- Monitor network performance and provide assistance to Automation Systems in resolving network issues.
- Administer and maintain the Voice over IP (VoIP) telephone system.
- Recommend, schedule, and perform server improvements, upgrades, and repairs. Manage and/or provide guidance to junior members of the team.

Thiele offers excellent pay and a comprehensive fringe benefits package. This package includes medical and life insurance, dental, vision, sick pay, LTD, paid vacation and holidays, 401K, and educational assistance.

Qualified candidates should email a resume to latonya.martin@thielekaolin.com. **Please note "I.T. Technologist" in the subject line.**

Any job offer will be contingent upon the successful candidate passing a physical exam, including a drug screen and a background check as warranted.

Thiele Kaolin Company is an Equal Opportunity Employer.

Thiele Kaolin Company is a Drug Free workplace.